



STATE OF UTAH
invites applications for the position of:

Director, Center for Health Data and Informatics

SALARY: \$33.17 - \$57.06 Hourly

OPENING DATE: 03/13/18

CLOSING DATE: 04/09/18 11:59 PM

**NUMBER OF
OPENINGS:** 1

BENEFITS:

This position is eligible for a full benefits package including medical, dental, life, and long-term disability insurance, a retirement plan, plus paid leave to include annual, sick, and holiday pay. The State requires employees to receive their pay through direct deposit. If selected, you will receive more information about these benefit options and enrollment information through our onboarding process and during your first week or two on the job.

**CRIMINAL
BACKGROUND
CHECK:**

You must successfully pass a criminal history check.

**DRIVER
LICENSE
REQUIREMENTS:**

Employees hired for this recruitment will be subject to the Driver Eligibility standards found at the following link:
<https://rules.utah.gov/publicat/code/r027/r027-007.htm#T3>

**PHYSICAL
ADDRESS:**

Cannon Health Building 288 North 1460 West
Salt Lake City, UT 84116 The Utah Department of Health is proud to be a tobacco free campus.

**RECRUITER
NAME:**

Katie Clayton

RECRUITER TELEPHONE NUMBER: 801-538-6305

RECRUITER EMAIL ADDRESS: kclayton@utah.gov

OVERTIME EXEMPT: Yes

SCHEDULE CODE: AD - Employees Reporting to Dept. Head, Commissioners, or Dept. Director - At will: Employees in this position serve at the pleasure of the appointing officer in an at will status and may be terminated at any time without cause. This is not a career service position.

SCHEDULE CODE DESCRIPTION: This is an appointed position and reports directly to the Executive Director of the Utah Department of Health. DHRM rules apply.

EEO STATEMENT: The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact the Dept. of Human Resource Mgmt. at 801-538-3025 or TTY 801-538-3696.

JOB DESCRIPTION:

Do you have extensive experience as a senior manager or director at a health data entity? The Utah Department of Health seeks you as the new Director of the Center of Health Data and Informatics. You will administer and oversee the comprehensive management of professional health data functions which facilitate the collection, management, analysis, interpretation and dissemination of public health data and information. You will report to the Executive Director will be part of the Executive Leadership Team. You will promote collaboration among vital records, health statistics, public health assessment and health information systems in providing



secure and accurate health data.

Principal Duties

As the Director of the Center for Health Data and Informatics you will:

- Plan, develop, organize, implement and evaluate health data information systems and data analysis.
- Assure the accuracy and quality of all health data publications and reports issued by the Department.
- Maintain and develop statewide data policies to insure integrity and security of data.
- Coordinate with public and private agencies to integrate activities and development of integrated health data systems.
- Provide leadership, locally and nationally in the collection, use, and dissemination of health data.
- Work to assure that health data collection and analysis activities throughout the Department are coordinated and responsive to the needs of public health programs and health policymakers.

The Ideal Candidate

- Has experience with health data and informatics.
- Has experience with health data related public policy.
- Has experience with statewide strategic plans.
- Has experience with health research.
- Has experience with public relations and building partnerships with external stakeholders.

Preference may be given to applicants with any of the above.

Why You Should Join Our Team

This is an opportunity to make a difference. Along with the satisfaction of directing public health data efforts you will receive great health and retirement benefits, such as, generous paid time off so you can have a positive work life balance. [Click here](#) to view a summary of all the benefits we offer.

The Agency

To learn more about the Utah Department of Health Center for Health Data and Informatics, [click here](#).

SUPPLEMENTAL INFORMATION:

Working Conditions:

- The typical office setting for this job is adequately lighted, heated and ventilated. However, you may encounter some risks that are associated with any office setting, for example, the safe use of office equipment, avoiding trips and falls, observing fire regulations, etc.
- Standard Schedule: Monday - Friday, 8:00 am to 5:00 pm

Physical Requirements:

- Typically, the employee may sit comfortably to perform the work; however, there may be some walking; standing; bending; carrying light items; driving an automobile, etc. Special physical demands are not required to perform the work.

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APPLICATIONS MAY BE FILED ONLINE AT:

<https://statejobs.utah.gov>

2120 State Office Building
Salt Lake City, UT 84114
801-538-3025

Position #15302
DIRECTOR, CENTER FOR HEALTH DATA AND
INFORMATICS
KC

statejobs@utah.gov

Director, Center for Health Data and Informatics Supplemental Questionnaire

- * 1. The interview selection process is based on your answers to the application questions. Failure to answer the application questions appropriately may result in disqualification. Your answers to the questions on this application must be supported by your work history otherwise you may not receive credit. "See work history" is not an acceptable answer to any question.
 - I acknowledge that I have read and understand the statements above.
- * 2. How many years of experience do you have as the director or senior manager of a health data entity?
 - None

- Less than 5 years
 - 5 - 10 years
 - 10 or more years
- * 3. How many years of experience do you have with health informatics?
- None
 - Less than 5 years
 - 5 - 8 years
 - 8 or more years
- * 4. Do you have experience with health data related public policy development?
- Yes
 - No
- * 5. Do you have experience with public relations and building partnerships with external stakeholders?
- Yes
 - No
- * 6. Please indicate how you heard about this specific job posting.
- State Jobs
 - An External Job Posting Site (Indeed, LinkedIn, etc.)
 - Social Media (Facebook, Twitter, etc.)
 - Advertisement (Newspaper, Internet, Radio, etc.)
 - Professional Network
 - University Network (Career Center)
 - Referred by a Friend or Colleague
 - Contacted by a Recruiter
 - Career Fair
 - Internal communication from a State Agency that employs me - State employees only
 - Other

* Required Question